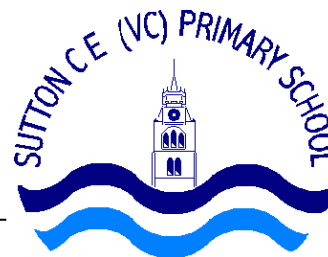


Headteacher Miss G Gilbert



The Brook
Sutton-in-the-Isle
Ely
Cambridgeshire
CB6 2PU

27 September 2016

Dear Parents

Re: Election of three new Parent Governors

Due to the imminent term of office of three of our Parent Governors expiring, the school is now required to elect three new Parent Governors to commence a four-year term of office.

All parents of pupils currently registered at this school are eligible to stand as a Parent Governor. Nominations should be made on the form below. A short statement for circulation to parents should an election be necessary will also be required. The form and statement should be returned to Miss Gilbert, in a sealed envelope by **Tuesday 11 October 2016**.

If more than three nominations are received by the school a ballot will be held. If an election is required this will take place by **Thursday 3 November 2016**. Ballot papers and details of the election procedure will be sent to parents.

Rules for the election can be found on the parents' notice board outside Miss Gilbert's office.

Parent Governors usually serve a period of four years, even if their child leaves the school before the end of this period.

Being a governor can be a very rewarding way of becoming involved in your child's education but it does also involve a genuine time commitment on behalf of the nominated person.

Any parent interested in standing as a governor who would like to know more about the role, should contact Miss Gilbert or Mr Hales the Clerk to the Governors.

Yours sincerely

Miss G Gilbert
Headteacher

SUTTON CE (VC) PRIMARY SCHOOL

ELECTION OF PARENT GOVERNOR SELF-NOMINATION FORM

Name:

Address:

Child(ren) in Year(s):

| Name of Child | Year Group |
|---------------|------------|
| | |
| | |
| | |
| | |

I am willing and eligible to stand for election as a Parent Governor at Sutton CE (VC) Primary School

| | |
|--------------------|--|
| Name of Candidate: | |
| Signature: | |

| |
|-------|
| Date: |
|-------|