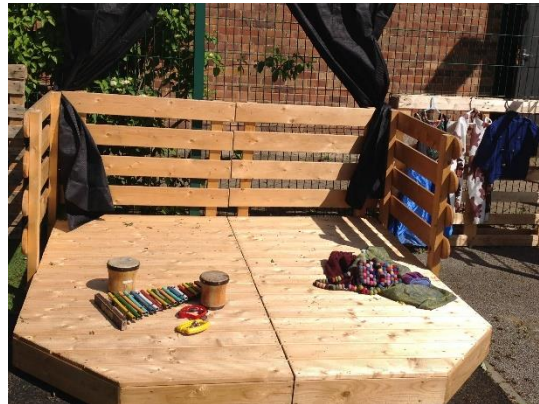




# **Sutton C of E Primary School**

## **New Parents Evening 2021**

# Our Reception - The Early Years Foundation Stage.



# Getting to know you

- Talking to preschool practitioners
- Stay and play sessions
- Phone calls home
- This is me boxes
- Send photos/booklet
- Information packs
- Home visits

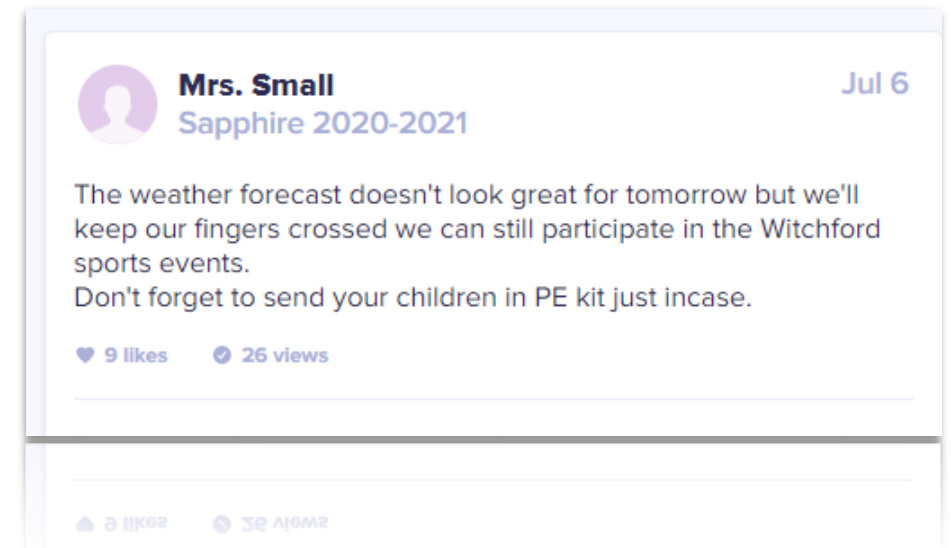


# Communication



Ways you can keep in touch with us and share your child's learning journey

- Class notice boards- learning messages, reminders
- Magical Moment slips- for you to share and celebrate home achievements e.g. dressing independently, helping prepare dinner, a special family occasion etc.
- Dojo
- Phone messages / e-mailing office
- Organise meetings with class teacher if you would like a more in depth conversation.





# Home / School Liaison



To ensure that we can communicate effectively between home and school we will provide a variety of ways to keep in touch with you:

- MCAS
- Dojo
- School website
- Google Classroom
- Termly parents evenings
- Curriculum evenings
- Regular school newsletters and news roundups
- $\frac{1}{2}$  termly menus



# Becoming part of the school

Reception term dates:

- Wednesday 8th, Thursday 9th and Friday 10th they will be in school from 8.40 am - 11.45am
- On Monday 13th and Tuesday 14th they will start at 8.40, have their lunch and then go home at 12.45.
- From Wednesday 15th September children will be full time unless other arrangements have been made. The school day will start at 8.40 and finish at 3.05.

Please speak to a member of staff at the end this session if you have any questions regarding this.)

# Attendance and Punctuality:

The school is keen to encourage the habits of good attendance and good punctuality. We urge you to make sure that your children are at school on time, ready for when we start at 8.40am each morning.

If you arrive late and the gate is closed, please report to the office to sign your child in. You will be asked to provide a reason for why your child is late.

It is important that you let the school know if there are any changes to your collection arrangements. Please inform either your child's class teacher or the school office. We will not hand over children to adults unless we have been informed of who they are going home with.

# Illness and Absence

If your child is absent from school, please send a brief note to explain the absence. You can telephone the school office (01353 778351) or send an email as soon as possible to [office@sutton.cambs.sch.uk](mailto:office@sutton.cambs.sch.uk)

Unexplained absences count as "unauthorised"

We do not not grant leave of absence during term-time unless there is an exceptional circumstance. The application must be made in advance and the Head teacher must be satisfied that there are exceptional circumstances which warrant the leave. Leave of Absence forms can be collected from the office.



# Contact Details and Medical Information

- Please ensure that you have completed the admissions form for your child and returned them to the school office as soon as possible.
- If any contact information changes throughout the year please ensure that you update the office immediately.
- If your child has any medical requirements that we need to be aware of please make sure you have discussed these with your child's class teacher as well writing all the relevant information on the contact forms.
- Please inform your child's class teacher and the school office if your child needs to be given prescribed medicines during the day. The office will give you a permission form to sign.
- If your child requires an inhaler or has an epi-pen, please ensure that all the components are clearly named, are in date and are handed in to your child's class teacher along with a completed medication form.

# Clothing

Please be sure that your child is dressed in clothes that allow him or her to be independent both indoors and outdoors.

It is very important that all clothing (including hats, scarves and gloves) are clearly labelled with your child's name and please check regularly that your child's name is clearly visible.



# Lunch time

All infant children (Reception - Year Two) qualify for free school meals.

Alternatively, you can provide a packed lunch for your child. Please do not send in sweets, chocolate or fizzy drinks.

We are a nut free school, so please keep this in mind when packing your child's lunch.



# Snacks and Drink

- The school will provide a piece of fruit or vegetable for the children at morning break time
- Children can bring a piece of fresh fruit or vegetable to eat in the morning. (Please note that only fresh fruit or vegetables are allowed)
- Your child should bring a water bottle into school. Please ensure this is clearly named and place in the water bottle box.
- Please sign up for the Cool Milk scheme (your child will receive milk for free until they turn 5, but you still need to sign up)

# Special Occasions



When it is your child's birthday, we politely request that you donate a book that your child's loves to the school (either a new or old book). The book will be read aloud in class and will subsequently be labelled with a special birthday sticker and placed in our book corner.

Alternatively, your child can bring in their favourite book for a read aloud and then take it home at the end of the day.

*Children's feelings are easily hurt, please ensure that if your child is having a party, invitations are distributed outside of the classroom. (giving them out before or after school, directly to the parents concerned)*



# Outdoors

- The outdoor areas are an extension of the indoor classroom and will be accessed on a daily basis by the children in all weathers.





# What if my child needs extra support at school?

- Our school SENCO, Sam Wallace can be contacted through the main school office.
- We are an inclusive school and will always endeavour to make all adjustments to ensure your child will reach their full potential with us.
- If you have any concerns about your child's development whether that be academic or social, emotional or physical please talk to us!
- If we have any concerns along the way we will share these with you so we can work together - we are always aware that you are the expert on your child and their needs.
- Remember all children develop at different rates, please do not worry if they are not interested in reading, writing or numbers, this will come!

# Parental Involvement



# Contact details:

Sutton C of E (VC) Primary School,  
The Brook, Sutton,  
Ely, Cambridgeshire,  
CB6 2PU

01353 778351

[office@sutton.cambs.sch.uk](mailto:office@sutton.cambs.sch.uk)

Q & A



Over to you